

Maintenance Assistant Role Description

In a Nutshell

You will be a big part of the team that looks after and improves Dartmoor Zoo's infrastructure.

These are your main Tasks

Maintain and improve our outdoor areas

With your love of the outdoors and your enjoyment of hard physical work you'll help to get the place looking great and functioning well. We're talking wild gardening and outdoor carpentry!

Look after our buildings and structures

Your aptitude for manual work and willingness to learn new skills mean the huge variety of tasks will be right up your street.

Liaise with volunteers and guests

Your people skills and sunny disposition will be important every day. You will regularly be working to get the most out of teams of volunteers who help us get large and small jobs done; and like all staff here, you will help our guests have a visit to remember. As part of the maintenance team you will develop good relationships with staff from all departments.

Be a support to the maintenance manager

At some companies off-tools work can be dull, but not here! Fancy being part of the team that risk assesses moving a tiger? Or helping to schedule work or research materials for a new enclosure?

Be a solid timekeeper and a trusted team player

In this small team you must be flexible and reliable, and keen to do the very best you can for a small charity where every penny counts.

It's all hands on deck here at the Zoo! So while this job description outlines your main tasks and activities, you may be asked to go above and beyond these. The entire park works as a team and so you may be asked to help with tasks that haven't been noted within the job description.



Maintenance Assistant Role Description

The Perfect Fit

To be successful in this role you will have to:

- Be fit and able bodied
- Motivate yourself and inspire those around you
- Think for yourself as well as follow instructions
- Love the 'people' side of your work
- Appreciate animal needs and stand behind our values and principles
- Have experience in maintenance, preferably within a commercial environment
- Come with a set of basic certified skills (this could mean holding a chainsaw license or having a plumbing background)
- Be willing to undertake courses and qualifications as required
- Be literate and able to read and interpret basic plans and instructions
- Have the ability to write risk assessments and short reports
- Be competent with IT (updating spreadsheets and using word documents)
- Have experience of leading or directing a team of unskilled people